



2021 SCCA SANCTION APPLICATION

Sanction requests must be submitted by an authorized Sanction Requester

\$250.00 late application fee per program specifics (See Details on Page 2 - Event Agreement) TRSS & Non-Competition Events Excluded

Sanction Number (Office use only): _____

1 - ORGANIZER INFORMATION **Electronic submission is preferred, but please print legibly if written form is submitted**

Date of Request: _____ Region Name: _____

Sanction Requester Email: _____ Sanction Requester Name: _____

Sanction Requester Member Number: _____

2 - EVENT INFORMATION

Solo	HillClimb	Road Racing	Starting Line
Track Event	Rally Cross	RoadRally	Street Survival
Time Trials	SCCA Pro Racing	Other: _____	
(ex. Worker Training, Region Meeting/Banquet, Support Sanction)			

Event Name: _____

****You may include multiple events at the same location on one sanction application if all other sanction requirements, including prior approvals, are met****

Event Date(s): _____

Site Name: _____

Site Location/Address: _____ City: _____ State: _____ Zip: _____

3 - CERTIFICATE OF INSURANCE (COI) INFORMATION

a. Certificate Holder: Does your site require being listed as the Certificate Holder on the COI? The region is listed as the Certificate Holder *UNLESS* you specify otherwise. **If your site/venue requires to be listed as the Certificate Holder on the COI, complete the following(3a):**

Venue/Site Legal Name: _____

Address: _____ Email: _____

b. Additional Insured: If you or your site/venue requires specific Additional Insured information on the COI, enter here or attach separately.

c. Insurance Certificate Recipients: Who needs a copy of the COI? Only e-mail addresses in this box will receive a copy of the COI from K&K. **Sanction Requester's email address must be included here to receive a copy of the COI from K&K. PLEASE DO NOT LEAVE THIS BOX BLANK!**

4 - EVENT CERTIFICATION

By checking this box the organizing SCCA Region agrees that in the event of a cancellation, written notice is required to sanction@scca.com no later than 14 days after the originally scheduled event date. If written notice is not received within this time, minimum sanction and insurance fees may apply.

By checking this box, the organizing SCCA Region agrees the event Audit form must be completed and returned to sanction@scca.com (or address on page 2) within 14 days after the event or late fees will apply. Payment is due within 28 days after the event or late fees will apply. *TRSS & Non-Competition Events Excluded.*



2021 SCCA TIME TRIALS/TRACK EVENT/HILLCLIMB SANCTION APPLICATION

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Electronic submission is preferred, but please print legibly if written form is submitted.

5 - TIME TRIALS/TRACK EVENT/HILLCLIMB EVENT DETAIL

Time Trials: Time Attack & TrackSprint Time Attack (Standalone) TrackSprint (Standalone)

Track Event: Regional Track Event

HillClimb: Regional HillClimb

Event URL: _____

Event Registration URL: _____

****Required Field. Please include correct URLs (web addresses) for each event at initial application. In the absence of a designated event page on the region's website, please provide a valid link to the region's homepage or Time Trials page.**

6 - SANCTION PACKET

One Event Sanction Packet includes: Event Lead, Safety Steward, and Post-Event packets.

Would you like the paperless version of the Event Sanction Packet? YES NO

If YES, a paper packet will not be shipped.

Please list shipping address for packet. Packages are shipped via UPS or FedEx, please no P.O. Boxes.

Name: _____ E-mail: _____ Phone #: _____

Address: _____ City: _____ State: _____ Zip Code: _____

7 - EVENT AGREEMENT

By checking this box, the organizing SCCA region agrees that the form request must be submitted at least 45 days before the event or a late fee of \$250.00 will be applied, and the region is responsible for any deductibles related to insurance claims that arise from this event.

In addition, the organizing SCCA Region certifies that this event will be organized and conducted in accordance with the SCCA Time Trial Rules, and FASTRACK amendments and all applicable policies and procedures in the SCCA Operations Manual. Requests for events on unapproved or new tracks, see SCCA Time Trials Organizational and Administrative Procedures for Events Document. See <https://timetrials.growsites.net/pages/organizational-and-administrative-procedures> for forms and documents.

Sanction Application Submission Instructions:

- To submit the sanction application, please e-mail this form to the Region's Time Trial Divisional Administrator (TTDA) and copy sanction@scca.com. Please include subject line of: Region Name, Event Type, "Sanction Request"
- The following must be provided to the TTDA with this Sanction Application: Supplemental Regulations, Event Schedule, and Entry Form. (Specific requirements may be found in the SCCA Time Trials Sanction Requirements Document).
- Application will be processed by SCCA National Office upon electronic approval of the event documents from TTDA.

Post-Event Submission Instructions:

- The Time Trials/Track Event/HillClimb post-event Audit Form must be completed and returned to the SCCA Sanction Department no later than 14 days after the event. Post-event audit numbers must match official results per SCCA Time Trials Organizational and Administrative Procedures for Events Document - "All drivers listed on the final race results shall be consistent with the number included in the event audit."
- Payment is due within 28 days after the event. If a region is in arrears on audit payments more than 28 days, further sanction applications may not be approved.